



Children and Young People's Strategic Partnership Board

TUESDAY, 1ST JULY, 2008 at 18:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: See Membership List below.

AGENDA

1. APOLOGIES AND SUBSTITUTIONS

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

Members of the Board must declare any personal and/or prejudicial interests with respect to agenda items and must not take part in any decision required with respect to these items.

3. URGENT BUSINESS

The Chair will consider the admission of any items of urgent business. (Late items will be considered under the agenda item where they appear. New items of urgent business will be dealt with under Item 15 below).

4. MINUTES (PAGES 1 - 10)

To confirm the minutes of the meeting held on 6 May 2008 as a correct record.

5. ELECTION OF CHAIR

To elect a Chair for the new Municipal Year.

6. APPOINTMENT OF VICE-CHAIR

To appoint a Chair for the new Municipal Year.

7. APPOINTMENT OF A REPRESENTATIVE TO THE HARINGEY STRATEGIC PARTNERSHIP

To appoint a representative to the Haringey Strategic Partnership for 2008/09.

8. GOVERNANCE: MEMBERSHIP AND TERMS OF REFERENCE: 2008/09 (PAGES 11 - 20)

9. COMMUNITY LINK FORUM PRESENTATION (PAGES 21 - 56)

A presentation will be given by the Community Link Forum.

STRATEGIC FOCUS ITEM:

10. INTEGRATED YOUTH SUPPORT SERVICES AND TARGETED YOUTH SUPPORT SERVICES

A presentation will be given.

MONITORING ITEM:

11. PERFORMANCE MONITORING: ANNUAL PERFORMANCE ASSESSMENT (APA), CHANGING LIVES AND PERFORMANCE MONITORING (PAGES 57 - 64)

12. FORUM UPDATE: 11-19 FORUM

A verbal update will be provided.

13. REPORT FROM CHILDREN AND YOUNG PEOPLE'S ADVISORY BOARD

A verbal update will be provided.

14. THREE MINUTE UPDATE

Each sector of the Partnership is invited to give a three minute oral update on the most prevalent issues coming from the respective sectors. Longer items will need to be submitted as a short paper to be tabled for noting at the meeting.

15. NEW ITEMS OF URGENT BUSINESS

To consider any new items of Urgent Business admitted under Item 3 above.

16. ANY OTHER BUSINESS

To consider any items of AOB.

17. FUTURE AGENDA ITEMS

Partners should submit any proposed agenda items to Patricia Walker, Policy and Partnerships Manager:

Patricia.walker@haringey.gov.uk

18. ITEMS CURRENTLY SUGGESTED FOR FUTURE MEETINGS

- Child and Adolescent Mental Health Service
- Keys to Well-Being
- Obesity Strategy
- Youth Justice Action Plan
- Children and young People's Plan 2009-20 Consultation
- Child Poverty Strategy
- Summer University

19. DATES OF FUTURE MEETINGS

To note the dates of future meeting that have now been confirmed by Council:

- 25 September 2008
- 15 December 2008
- 3 February 2009
- 7 April 2009

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SECTOR GROUP	AGENCY	NO. OF REPS	NAME OF REPRESENTATIVE
Local Authority	Haringey Council	6	Councillor Liz Santry , Exec Member, Children & Young People (Chair) Councillor George Meehan , Leader of the Council Councillor Nilgun Canver , Exec Member, Crime and Community Safety Dr Ita O'Donovan , Chief Executive Councillor Emma Jones Sharon Shoemsmith , Director of Children and Young People's Service
	Haringey Teaching Primary Care Trust	4	Tracey Baldwin , Chief Executive Sue Baker , Non-Executive Director Pam Constantinides , Non-Executive Director Helen Brown , Director, Strategy, Performance & Children's Services
Health	North Middlesex Hospital trust	1	Claire Panniker , Chair of Trust
	Mental Health Trust	1	Jane Lithgow , Director of CAMHS
	Whittington Hospital Trust	1	David Sloman , Chief Executive
	Great Ormond Street Hospital	1	Jane Elias , Partnership Director of Operations
Community Representatives	Community Link Forum	3	Ify Adenuga Cenk Orhan Jim Shepley
	HAVCO	1	Melanie Danan
Education	Connexions (North London)	1	Lenny Kinnear , Chief Executive
	Learning and Skills Council (London North)	1	Yolande Burgess
Schools	Middlesex University	1	Christine Cocker
	College of North East London	1	Paul Head , Principal
	Early Years and Play	1	TBC
	Primary Schools	1	TBC

	Secondary Schools	1	Tony Hartney , Head Teacher, Gladesmore Community School
	Special Schools	1	Margaret Sumner , Head Teacher, William C Harvey School
Other Community Agencies and Groups	Haringey Probation Service	1	Mary Pilgrim , Head of Service Delivery
	Metropolitan Police	1	Commander Richard Wood , Borough Commander
	Youth Offending Service	1	Jean Croot , Head of Community Safety, Haringey Council
	Haringey Youth Council	2	Youth Councillor Shayan Mofitzedeh Youth Councillor Adam Jogee
Forum Chairs	Early Childhood Forum	1	Melian Mansfield
	Five to Eleven Forum	1	Barbara Breed
	Eleven to Nineteen	1	Janette Karklins
	Total	34	

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MINUTES OF THE CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP BOARD (HSP)

TUESDAY, 6 MAY 2008

Present: Councillor Liz Santry (Chair), Yolande Burgess, Dr Pam Constantinides, Jean Croot, Councillor Emma Jones, Jane Elias, Wayne Mawson, Councillor George Meehan, Jim Shepley, Sharon Shoemith.

In

Attendance: Xanthe Barker, Zakir Chaudhry, Jan Doust, Patricia Walker, Claire Wright.

MINUTE NO.	SUBJECT/DECISION	ACTON BY
OBCB01.	<p>WELCOME, APOLOGIES AND INTRODUCTIONS</p> <p>The Chair welcomed those present to the meeting and noted that apologies had been received from the following:</p> <p>Sue Baker Helen Brown Councillor Nilgun Canver Lenny Kinnear Jane Lithgow Dr Ita O'Donovan Margaret Sumner</p>	
OBCB02.	<p>URGENT BUSINESS</p> <p>No items of Urgent Business were received.</p>	
OBCB03.	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were made.</p>	
OBCB04.	<p>MINUTES</p> <p>RESOLVED:</p> <p>That, subject to the amendment set out below, the minutes of the meeting held on 5 February be confirmed as a correct record of the meeting.</p> <p>Page six, penultimate paragraph, second line:</p> <p>'The Board was advised that a conference was being held in April for Head Teachers in order to address proposed reforms <u>to post sixteen education.</u>'</p>	XB
OBCB05.	<p>SINGLE REFERRAL ROUTE</p> <p>The Board received a verbal report on the Single Referral Route (SRR)</p>	

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	<p>and its implementation over the last fifteen months.</p> <p>It was noted that the SRR had been established to simplify the referral process by forming one generic route that could be used by several organisations. The implementation of the SRR followed criticism that the large number of referral routes previously in place caused confusion and meant that information was not shared amongst agencies effectively. As part of the new SRR parents were able to give permission for personal information to be shared amongst agencies. This enabled a more joined up and consistent approach to be taken.</p> <p>The Board was advised that referrals from children and young people raising concerns would not be processed via the SRR. This approach had been adopted as children and young people were particularly vulnerable and reflected the greater need for stringent checks to be carried out.</p> <p>A document was circulated setting out the structure around the SRR and the Board was advised of the relevant statutory and non statutory requirements.</p> <p>In response to a suggestion that the pro forma used for the SRR should be reviewed, in order to ensure that it did not request unnecessary information, the Board was advised that it had been developed in line with the national model.</p> <p>Concern was raised regarding the sharing of information and it was noted that unless there was 'buy in' from senior officers and partners the system would not be effective. The Leader echoed this concern and underlined the need for all partners to ensure that information was shared appropriately.</p> <p>In response to a query as to whether information obtained via the SRR would be shared with the Voluntary Sector, the Board was advised that legal advice had been taken in relation to this, which had stated that the sharing of information with non statutory organisations was not appropriate. It was noted that if a Voluntary organisation wished to make a referral the SRR should be used.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	<p>SS/PW</p> <p>SS/PW</p>
<p>OBCB06.</p>	<p>CHANGING LIVES: 2008/09 AND BEYOND -EVALUATION AND THE APP</p> <p>The Board considered a report setting out the process around the Changing Lives evaluation and the programme for the forthcoming year.</p> <p>There was an annual requirement to evaluate how effectively the</p>	

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	<p>Children and Young People's Service and partner organisations had met the priorities and aims contained within the Changing Lives Plan. As part of this the forward plan for the forthcoming year was also updated. At present it had not been determined whether this information would be presented within the Annual Performance Assessment (APA) or whether it would be appropriate for a more detailed piece of work to be carried out.</p> <p>The Board was advised that the self assessment process for the APA had to be completed by 26 June. Following the submission of this Ofsted would determine whether it was necessary for an inspection to be carried out.</p> <p>The Board was advised that the Children's Plan, published by the Government last year, contained new priorities that differed to those already in place. It was anticipated that the original priorities would remain in place until April 2009.</p> <p>There was agreement that, alongside the BSF programme and the Child Poverty Agenda, long term forward planning should commence. It was proposed that the Annual Conference should be used as a starting point for consultation, with a full consultation programme being rolled out in the Autumn. This would allow enough time the results of the exercise to be considered when allocating Area Based Grant (ABG) funding.</p> <p>There was agreement that the Annual Conference should be used as the starting point for a wider consultation programme on long term priorities for the Service.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i. That the process for the production of the evaluation of Changing Lives and the updated Programme for 2008/09 be noted. ii. That a programme of consultation on long term future priorities for the Service should commence in the Autumn, following the Annual Conference. 	<p>SS/PW</p> <p>SS/PW</p>
<p>OBCB07.</p>	<p>CHILDREN'S TRUSTS: CONSULTATION ON INTER-AGENCY STATUTORY GUIDANCE</p> <p>The Board received a report that provided a summary of a consultation document published by the Government in relation to Children's Trusts and statutory guidance on inter-agency arrangements.</p> <p>A diagram was included within the report that set out the governance structure around the Children's Trust Arrangements and the Children and Young People's Strategic Partnership Board and an overview was provided of the function of each body included within the structure.</p>	

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	<p>The Board discussed the structure and the role of the various bodies within it. Following changes to the structure of the PCT and the transfer of Services to Great Ormond Street Hospital (GOSH), it was noted that the membership of the relevant body required amendment. There was agreement that GOSH should formally advise the Council of this outside the meeting.</p> <p>The Board was informed that there had been discussion at the Early Childhood Forum which had supported a revision of the age ranges that the age based Forums focussed on. Basing these around the age ranges of fourteen to nineteen and eight to thirteen would be useful in addressing transitional issues. It was suggested that 0-8 may be more appropriate than 0-5 and there was a general discussion as to whether the other forums should be re-aligned be 8-13 and 14-19.</p> <p>There was agreement that a response to the consultation document should be drafted by officers and circulated to the Board for comment. The Chair also asked the Board to feed back any comments on the structure of the Children's Trust Arrangements and membership of the bodies within it to the Director of Children's Services.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i. That the report be noted. ii. That a response to the consultation document should be drafted by officers and circulated to the Board for comment. iii. That members of the Board should feed back any comments in relation to the structure of the Children's Trust arrangements, and the membership of the bodies within the structure, to the Director of Children's Services. iv. That a report should be brought to the Boards next meeting reviewing its membership and attendance of Board members 	<p>GOSH/ PW</p> <p>SS/PW</p> <p>All to note</p> <p>SS/PW</p> <p>All to note</p>
<p>OBCB08.</p>	<p>LOCAL AREA AGREEMENT: FUTURE DEVELOPMENT</p> <p>The Board considered a report setting out the relationship between the current key Performance Indicators and the Indicators included within the new Local Area Agreement (LAA) and the proposed monitoring arrangements in relation to these.</p> <p>The Board was advised that data would be collected in relation to each of the indicators included within the National Performance Indicator set and each of the Local Indicators. However, some of the indicators currently included in the key indicator set would no longer be reported on if they were not included within the new LAA.</p> <p>The Chair proposed that in order to ensure that discussion remained</p>	

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	<p>focussed future performance reports should only focus on the Indicators showing as Red and Amber. The Chair suggested that the Advisory Board should look at performance issues in a wider context and if considered appropriate, issues outside the scope of the normal performance report should be referred to the Children and Young People's Partnership Board for consideration.</p> <p>It was noted that the performance reports would be received on a quarterly basis and that therefore there would not be a report submitted to each meeting. The first performance report would be received at the Boards October meeting.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	SS/PW
OBCB09.	<p>LOCAL SAFEGUARDING CHILDREN BOARD: ANNUAL REPORT 2007/08 AND WORK PROGRAMME 2008/09</p> <p>The Board considered a report that presented the Local Safeguarding Children's Board (LSCB) draft Annual Report for 2007/08 and draft Work Programme for 2008/09.</p> <p>The LSCB was a statutory body under the Children Act 2004 and was tasked with ensuring that local work to safeguard and promote the welfare of children was well coordinated and effective. The Act placed a requirement on the following partner agencies to sit on the LSCB:</p> <ul style="list-style-type: none"> • Police • Probation Service • Strategic Health Authorities • PCT • NHS Trusts • Youth Offending Service • Connexions • CAFCASS <p>Amongst the requirements placed upon the LSCB was responsibility for ensuring that there were robust systems in place to deal with unexpected child deaths quickly and mechanisms to review all unexpected child deaths.</p> <p>The Board was advised that, in line with best practice, sub-groups had been established to deliver the LSCB statutory functions and an overview was provided of the work each of these groups was responsible for. This approach enabled a wide range of people become involved in safeguarding without meetings becoming too large or ineffective.</p> <p>The Leader expressed concern at the poor attendance rate of some</p>	

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	<p>external agencies sitting on the LSCB and the Chair noted that the CYPCC had shared similar concerns. However, it was not clear if the attendance record in the report included when a substitute attended. The concerns over attendance would be fed back to the LSCB.</p> <p>Following discussion there was agreement that consideration should be given to producing a piece of work to raise awareness of the support available to young people who may be pressurised into marriage.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i. That the report be noted. ii. That concerns raised by the Board, regarding the attendance of LSCB members, should be fed back to the LSCB iii. That consideration should be given to producing a piece of work to raise awareness of the support available to young people who may be pressurised into marriage. 	<p>SS</p> <p>SS/PW</p> <p>SS/PW</p> <p>SS/PW</p>
<p>OBCB10.</p>	<p>REPORT FROM THE TEENAGE PREGNANCY NATIONAL SUPPORT TEAM</p> <p>The Board considered a report that provided a summary of the findings and recommendations of the Teenage Pregnancy National Support Team (TPNST).</p> <p>The report had been compiled following a visit carried out by the TPNST that had taken place earlier during the year. As part of the visit the team had met a range of partners including the PCT and some commissioned providers. The purpose of the visit had been to make recommendations and suggestions for further action to reduce teenage conceptions and to identify areas where the TPNST may be able to provide additional support to enable this to happen.</p> <p>The Chair advised that she had attended a feedback session held following the visit and the importance of working closely with Partners to achieve the targets was underlined.</p> <p>It was noted that certain measures designed to tackle teenage pregnancy had not been successful in engaging young men. In order to address this it was suggested that a more holistic approach should be taken including a review of the activities available for young people and how these could be expanded.</p> <p>Concern was expressed that no reference had been made to the use of drug and alcohol by young women and the impact of this upon teenage pregnancy rates and there was agreement that this issue should be looked at in more detail by the Board.</p> <p>RESOLVED:</p>	<p>All to note</p> <p>SS/PW</p>

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	The content of the report be noted.	
OBCB11.	<p>CORE STRATEGY</p> <p>The Board received a update, for information, on progress in relation to the Core Strategy.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
OBCB12.	<p>THREE MINUTE UPDATE</p> <p>The Board received a brief oral update from each of the partner agencies on activity since the previous meeting.</p> <p><u>Police</u></p> <p>The Board was advised that the Police were currently undertaking a review of all licensed premises in the Borough following a recent murder in Tottenham. The premises where the murder had occurred had been closed and similar action was being taken in relation to licensed premises in Wood Green where there had been regular instances of violence.</p> <p>A greater Police presence had also been deployed in Muswell Hill on Friday and Saturday evenings to address problems experienced when premises with late licences closed at the weekend. In addition to this longer term strategies to address the problem were also being considered.</p> <p>The new Mayor of London had indicated that, in line with his election manifesto, he intended to make changes to policing in the capital with a 'zero tolerance' approach being adopted to crime. During the next few weeks senior Police officers from each Borough would be meeting with the Mayor to discuss plans for addressing crime in London.</p> <p><u>Youth Offending Service</u></p> <p>An event had recently been held for the Mothers of young offenders who had recently completed a thirteen week course on improving their parenting skills. The Board was advised that the course had been successful and would be repeated in the future.</p> <p>Work continued to be carried out between the YOS and DAAT to develop ways of addressing substance abuse amongst young people.</p> <p><u>Learning and Skills Council</u></p> <p>A conference on provision for fourteen to nineteen year olds had been</p>	

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	<p>held recently and a summary paper on the discussion that took place was being compiled.</p> <p>It was noted that the sixth form allocations for 2008/09 would be made available shortly.</p> <p><u>HAVCO</u></p> <p>It was noted that the Community Link Forum election had been held in April and the new representatives would be present at the Boards next meeting.</p> <p><u>PCT</u></p> <p>The Board was reminded that the PCT was holding a stakeholder event on 14 May and that Board members were invited to attend.</p> <p><u>GOSH</u></p> <p>The Board was advised that Maria Collins had left GOSH.</p> <p>It was noted that the transfer of services previously provided by PCT had now transferred to GOSH.</p> <p>RESOLVED:</p> <p>That the verbal updates provided be noted.</p>	
OBCB13.	<p>NEW ITEMS OF URGENT BUSINESS</p> <p>No new items of Urgent Business were raised.</p>	
OBCB14.	<p>ANY OTHER BUSINESS</p> <p>No items of AOB were raised.</p>	
OBCB15.	<p>DATES OF FUTURE MEETINGS</p> <p>The following provisional dates for future meetings were noted:</p> <ul style="list-style-type: none"> • 1 July 2008 • 25 September 2008 • 15 December 2008 • 3 February 2009 • 7 April 2009 	
OBCB16.	<p>FUTURE AGENDA ITEMS</p>	

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	The Board was advised that any proposed agenda items for the next meeting should be submitted to Patricia Walker, Policy and Partnerships Manager, by <u>16 June at the latest</u> .	All to note
OBCB17.	<p>CURRENT SUGGESTED AGENDA ITEMS</p> <p>The following proposed agenda items were noted:</p> <ul style="list-style-type: none"> • Strategic Focus –Child and Adolescent Mental Health Services • Youth Support Services and Targeted Youth Support Services 	All to note

Councillor Liz Santry

Chair

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haringey strategic partnership

Meeting: Children and Young People's Strategic Partnership

Date: 1 July 2008

Report Title: Governance: Membership and Terms of Reference

Report of: Sharon Shoesmith, Director The Children & Young People's Service

Summary

As this is the first meeting of the new municipal year it is the time to review the membership and terms of reference of the CYPSP.

The most recent edition of the terms of reference for the CYPSP is attached. They have been updated to take account of the establishment of the Community Link Forum, the move of Connexions into the local authority, the inclusion of the Forum Chairs in the CYPSP meeting and change in HAVCO representation, and the development of the TPCT health partnership with Great Ormond Street hospital. They also suggest that minutes will be sent to organisations that are named as partners in guidance to the children's legislation but do not have the capacity to attend all the children's partnerships across London.

At their meeting in July the Haringey Strategic Partnership (HSP) will be considering the overall terms of reference for the HSP and corporate governance for the HSP and its theme boards, of which the CYPSP is one. In the light of these events the terms of reference may need to be further reviewed in September.

Recommendations

That the CYPSP agree the updated membership and current terms of reference.

Financial/Legal Comments

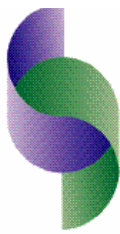
The Chief Financial Officer was consulted in the preparation of this report and comments that there are no specific financial implications arising from the recommendations of the report.

The Head of Legal Services has been consulted on the content of this report. The wide ranging strategic and responsive role for the Strategic Partnership Board, which is determined by statute, is referred to within the body of the terms of reference. Generally the content of the terms of reference is non-

contentious. However, the Board may not have the power to formally approve Section 31 Partnership Agreements. The prescribed bodies for the purpose of Section 31 arrangements consist of local authorities and specific NHS bodies. Any arrangement must be agreed by the prescribed bodies. The wider membership of the board includes representatives of bodies not prescribed for the purposes of Section 31 and its associated Regulations. Thus the terms of reference could validly refer to a role such as oversight of Section 31 partnership agreements but not to formal agreement of the arrangements. The Board will, on the other hand, have the power to formally approve specific arrangements made under Section 10 of the Children Act 2004, which appears to be a function not currently set out within its responsibilities.

For more information contact:

Name: Patricia Walker
Title Policy & Partnerships Officer
Tel: 020 8489 4694
Email address: patricia.walker@haringey.gov.uk



TERMS OF REFERENCE

HARINGEY CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP BOARD

CONTENTS:

Section 1	Introduction
Section 2	Responsibilities
Section 3	Terms of Reference
Section 4	Membership and Composition
Section 5	Meetings
Section 6	Governance

Date Terms of Reference Agreed/Reviewed:

- Haringey Council Executive at meeting on 16 March 2004
- Health & Social Care Partnership Board at meeting 29 March 2004
- Children and Young People's Strategic Partnership at meeting 12 July 2004
- Model for governance, consultation & participation reviewed, Children and Young People's Strategic Partnership meeting 19 September 2005
- Membership reviewed, Children and Young People's Strategic Partnership meeting 23 January 2006
- Terms of reference reviewed 8 October 2007

Date next review: **TBA**

Last update: March 2008

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1. Introduction (Background and Policy Framework)

The Children and Young People's Strategic Partnership Board (CYPSP) has been established as a Theme Board of the Haringey Strategic Partnership (HSP). The purpose of the CYPSP is to further the development of partnership working, strategic planning and joint commissioning of children and young people's services.

The introduction of the CYPSP meets the requirements of the Children's Act 2004 and other statutory acts, e.g. relating to health, social care and education, and subsequent policy guidance which specify a formal duty of partnership between local authorities and partnership organisations. It also furthers joint and multi-agency working in the context of the Local Strategic Partnership (Local Government Act 2000).

The CYPSP will act as the umbrella Board to various service users Partnership Boards / Trusts and any future Partnership Boards/Trusts that are deemed appropriate.

2. Responsibilities

The CYPSP will have the responsibility to:

- Deliver the HSP agenda as it relates to children and young people
- Develop a shared vision, and a plan of action to achieve the vision
- Agree strategic documents requiring a joint children and young people's multi-agency response
- Drive the integration agenda using the available legislative flexibilities
- Formally approve all Section 31 partnership agreements
- Confirm the statutory transfer of funds between agencies, e.g. Health Act 1999, Section 28a and 28bb transfers
- Respond, as a partnership, to new government initiatives and local priorities
- Ensure that the service user sub planning groups function effectively
- Monitor the implementation of projects
- Deliver the Sustainable Community Strategy and the Local Area Agreement as they relate to children and young people

3. Terms of Reference

3.1 Aims

The aims of the CYPSP and its service user Partnership Boards and sub planning groups are to:

- Improve the outcomes for children and young people who live in, use local services and visit Haringey through closer and formal planning/ working relationships between all relevant stakeholders across the diverse community
- Work closely with all relevant people and organisations, including capacity building and training to enable appropriate levels of involvement and decision making
- Aim to reduce inequalities in outcomes for children and young people through multi-agency actions of partner organisations
- Check that services are delivered in ways that service users want and like

- Make sure that services are provided without discrimination on the grounds of age, disability, gender, race or sexuality
- Make sure that services are ethnically and culturally sensitive
- Ensure services are responsive to the priorities of the people of Haringey
- Make sure that the HSP hears the views of children and young people

3.2 Objectives

The objectives of the CYPSP and its service user Partnership Boards are to:

- Determine joint multi-agency children and young people's policies, strategies and services and co-ordinate the delivery of these
- Inform the budget setting and commissioning of services to deliver such policies and strategies
- To act as the formal approval body for joint plans, consultation etc as delegated by the Haringey Strategic Partnership, the Council and HTPCT
- Ensure services are responsive to individual need, are co-ordinated and of high quality
- Ensure that the interface, cross cutting and transition issues between services are addressed
- Endorse joint priorities and advise on resource distribution to achieve these priorities
- Share information, best practice and experience
- Develop and maintain the trust of all stakeholders
- Identify resources to enable the involvement of service users, carers and other interested parties
- Monitor the effectiveness of the service user Partnership Boards and other joint planning arrangements
- Monitor and report on progress in delivering the outcomes and targets within the Sustainable Community Strategy and the Local Area Agreement as they relate to children and young people.
- Contribute to the development of the HSP and partner agency objectives.
- Be informed by a co-ordinated performance management framework
- Influence the work of other partnership groups where activity impacts on children and young people.

4. **Membership, Composition and Accountabilities**

4.1 Membership

The membership of the CYPSP and service user Partnership Boards will:

- Represent the key statutory children and young people's stakeholders
- Represent other key stakeholders, as required
- Have the authority and resources to meet the aims and objectives of the terms of reference
- Possess the relevant expertise to deliver the terms of reference
- Act with trust and probity at all times
- Be responsible for disseminating decisions and actions back to their own organisation and ensuring compliance.

4.2 Composition

The Haringey Children and Young People's Strategic Partnership Board will comprise of the following members:

Agency	Reps	Names
Local Authority Members	4	Chair : Lead Member for Children & Young People Leader of the Council Lead Member: Crime & Community Safety Councillor x 1
Local Authority officers	2	Chief Executive Director of Children & Young People's Services
Teaching Primary Care Trust	4	Non-Executive Director x 2 Chief Executive Executive Director
Mental Health Trust	1	Chief Executive / Director of CAMHS
Whittington Hospital	1	Chair of Trust / Chief Executive
G O S H	1	Partnership Director of Operations
Voluntary Sector	1	HAVCO
Voluntary Sector	3	Community Link Forum
Haringey Police	1	Borough Commander
Middlesex University	1	TBC
Learning Skills Council	1	Chief Executive
College of North East London	1	Principal
Youth Offending Service	1	Head of Safer Communities
Children's Networks	3	Head of each Children's Network (South, North and West)
Local Partnership Boards	3	Chair of each Board (South, North and West)
Haringey Youth Council	2	Nominated by Youth Council
Forums: Early Childhood, 5-11, 11-19 & Inclusion	4	Chair of each Forum
Haringey Youth Council	2	Nominated by Youth Council

In exceptional circumstances, where a Board member's absence is unavoidable, the Board may approve a delegated alternative, provided that the delegated alternative has the full authority to act on behalf of the absent Board member.

The following organisations are unable to attend the Board but will receive minutes to keep them updated with developments:

- Probation Service.

The Chair of the Board will be an elected executive Member of the Council.¹

The Board may consider the involvement of voluntary sector organisations, users (parents and carers, children and young people) and service providers in the Service/Trust's governance arrangements.

Other officers of the Council, the HTPCT and Partner agencies may be required to attend meetings of the Board in a non-voting capacity.

4.3 Co-optees

The CYPSP will, as appropriate, co-opt additional members to meet specific planning requirements and obligations. Such members will be co-opted for the duration of specific and identified business only.

4.4 Service User Representation

Service Users will be considered for representation on all service user Partnership Board Forums to enable active participation and involvement in planning and performance monitoring.

4.5 Review

Membership and composition of the CYPSP will be reviewed annually.

4.6 Accountabilities

The Board shall be accountable to both the Council Cabinet and the HTPCT Board

Legal accountability for services commissioned by the planning framework would still remain with the responsible statutory body.

Individual members of the Board shall remain accountable to their own organisations for the management of pooled budgets and for ensuring that robust risk management and clinical governance mechanisms are in place.

5. Meetings

5.1 Quorum

A meeting of the CYPSP will be considered quorate when at least 6 members are present, providing that 4 of these are representatives from the Council and the HTPCT as follows:

- one Councillor, London Borough of Haringey
- non executive Haringey NHS Teaching Primary Care Trust
- The Chief Executive or Director of the HTPCT
- One voting officer of the Council

Delegated alternatives shall not be acceptable in determining a quorum.

¹ Under the Children Act 2004 section 10 (1) the Local Authority has a duty to make arrangements to promote co-operation between relevant partners and others

5.2 Access to Meetings

5.2.1 Attendance by non-members is at the invitation of the Chair.

5.2.2 The agenda, papers and minutes of meetings will be available to the public.

5.2.4 Additional special meetings will be arranged if necessary.

5.2.5 Meetings will be held 6 times a year.

6. Governance

The CYPSP and service user Partnership Boards will:

- Support effective stakeholder involvement, including the provision of revenue support where appropriate, e.g. for interpreting.
- Monitor the effectiveness of the service user Partnership Boards through receipt of an annual report.
- Enshrine the role of stakeholders, including service providers, by the use of clear decision-making protocols and systems for registering dissent
- Declare any conflict of interest, pecuniary and non-pecuniary.
- Relate to the Council's Overview & Scrutiny Committees as set out in local protocols.
- Be chaired by the Lead Member for Children & Young People from the Council's Executive
- Elect a Vice Chair at the first meeting of each municipal year from the membership. The Vice Chair can serve a maximum of three years.
- The Chair and Vice Chair should preferably come from different organisations.
- Use the agreed partnership logo and slogan on papers relating to the business of the CYPSP and the service user Partnership Boards
- Ensure that only the Chair or delegated representative represents the CYPSP and the service user Partnership Boards to the Press.
- Ensure that any member of the CYPSP and the service user Partnership Boards who fails to attend three consecutive meetings or any three from six meetings will have their membership formally reviewed by the Chair and Vice Chair (of the Executive). Recommendations for action to be agreed by the CYPSP.
- Recognise that members may be called upon to subscribe to a partnership response that is not in line with that of their employing/host organisation. Such instances of dissent should be recorded in the minutes and not impede the partnership action.

- Members may arrange for a regular alternate or deputy to attend on their behalf. This person should be formally notified to the distribution officer at least five working days before a meeting.
- Decisions will be arrived at by consensus. In exceptional circumstances, if at least three members request it, a vote may be taken. In this case the Chair will take a vote by a show of hands, with each member having one vote. Decision will be by simple majority. Observers are not eligible to vote.
- If necessary, because of urgency and the timing of meetings, decisions may be taken by e-mail on the basis of a report and recommendations. Decisions will be by simple majority. Abstainers will be recorded.
- Agendas and reports to be considered at meetings will be circulated at least five working days before the meeting, in accessible formats.
- Any documents that may involve the disclosure of exempt or confidential information will be amended prior to public access, with an explanation of the reason(s) for this censorship.
- Additional/late items will be at the discretion of the Chair.

7. **Subsidiary Groups**

7.1 The Board will have the following subsidiary group:

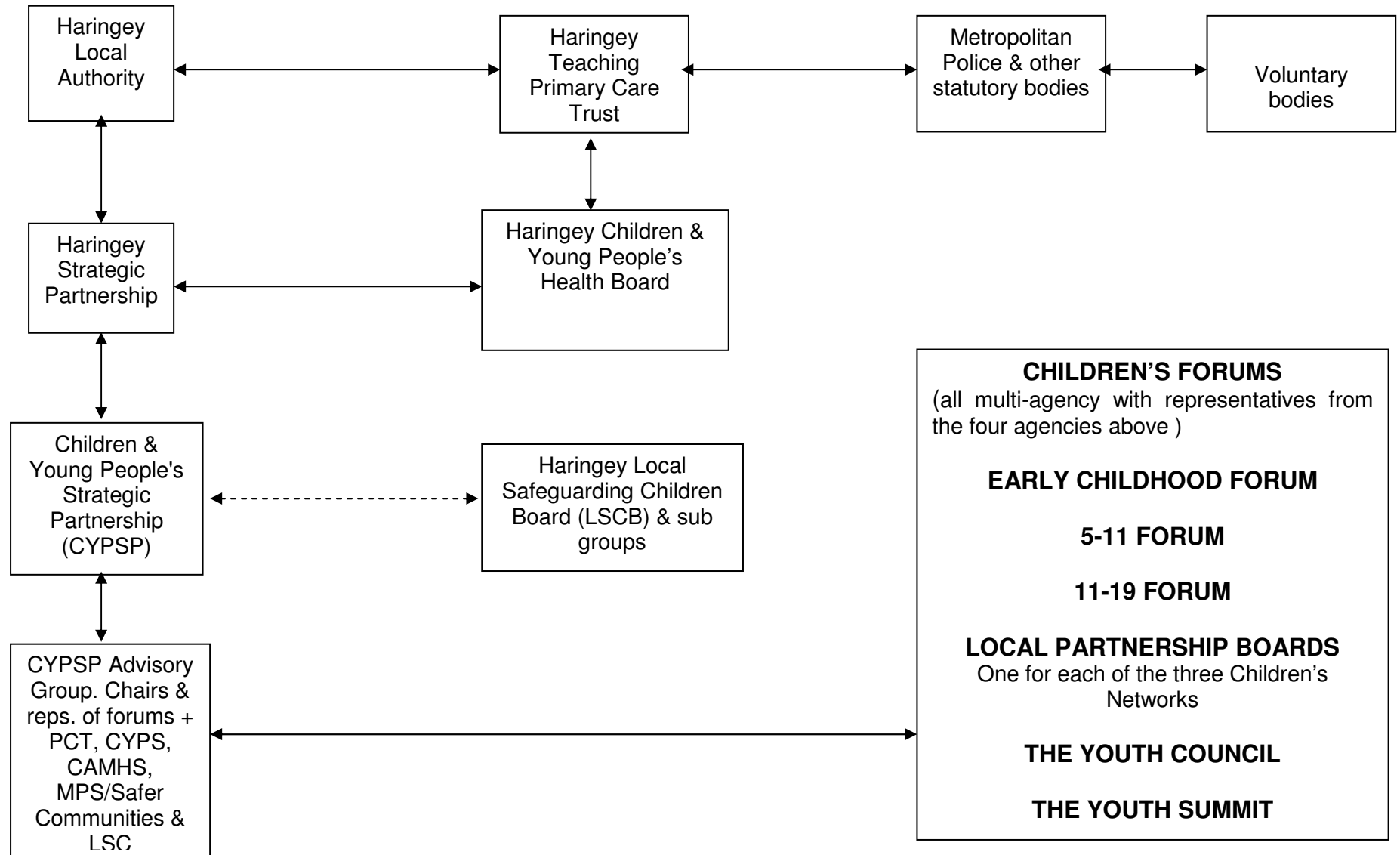
- Children & Young People's Strategic Partnership Advisory Board.
This is a partnership group reporting to the CYPSP through representatives of the principal forums and agencies concerned with provision for children, young people and their families in Haringey. It will draw together views from across the forums, Local Partnership Boards and stakeholders, support the CYPSP in monitoring of Changing Lives, and make recommendations to the CYPSP.

7.2 The following forums are currently established within the CYPSP children's trust arrangements. They will all be represented on the Advisory Board:

- Early Childhood Forum
- 5-11 Forum
- 11-19 Forum
- Local Partnership Boards x 3 (one for each Children's Network)
- The Youth Council

7.2 The number and focus of the forums can be changed in the future.

CHILDREN & YOUNG PEOPLE’S STRATEGIC PARTNERSHIP – CHILDREN’S TRUST ARRANGEMENTS
a model for governance, consultation and participation





Community Engagement Systems for Haringey Strategic Partnership

Haringey Community Link Agreement

Background

The current provider of community engagement systems in the Haringey Strategic Partnership (HSP) has been derecognised as of 22nd March 2007, following a performance review. This situation leaves the HSP with a vacuum in ensuring effective community engagement in the partnership and its themed boards. Therefore the London Borough of Haringey have commissioned a community development advisor to work with the Council, HSP and HAVCO to develop new proposals and model for engagement that can be introduced within the financial year 2007/8.

The first draft of the proposal for new community engagement systems in the HSP was published in May 2007. Following its publication and presentation to the HSP it has been subjected to a period of consultation and scrutiny by the voluntary and community sector in the borough.

The wider engagement, consultation and scrutiny process has taken three forms. Firstly, a Reference Group of existing voluntary and community sector representatives was established to feed into the revision of the proposal and take it to the wider sector for engagement.

Secondly, a questionnaire was developed and released with the proposal to Haringey's voluntary and community sector. In total over 800 organisations received the proposal and questionnaire and 36 were completed and returned in response to the invitation to comment, along with 35 evaluation forms with further comments made by those attending the stakeholder meetings on 12th July 2007.

Two stakeholder meetings were held on 12th July to engage those organisations who preferred to discuss and explore the proposal in person. Attendance at these meetings was good and engaged a wide range of organisations both voluntary and community from many different backgrounds.

Overall the results of the consultation and engagement process highlighted widespread support for new systems of engagement in the HSP as long as they lead to real influence and change. There were however some real issues outlined in the original proposal which some parts of the voluntary and community sector found

difficult to agree with. Despite the consultation process some of these issues have not been resolved and therefore this revised proposal has been amended to address areas of concern where this was possible without undermining the integrity of the model outlined in the first proposal. The key areas are: -

- Definition of constituted body allowed to be in membership of Haringey Community Link Forum (Page 9)
- Co-option to HSP and its sub-structures (Page 3)
- Revision of compulsory training and induction programme (Page 6)

The funding that was available through Government Office for London to establish and manage Community Empowerment Networks no longer exists. Therefore the priority for Haringey is to ensure we secure effective systems that offer the partnership effective engagement, accountability and real influence. Sustainability and appropriate resourcing were also critical factors important to the voluntary and community sector that came through very clearly from the consultation process.

This document outlines new engagement systems proposed by HAVCO following engagement led by the Reference Group with the wider voluntary and community sector and supported by the Council and the wider Partnership.

Interim Arrangements

The HSP still has approximately 11 representatives from the community sector and 14 from the voluntary sector remaining on its Main Board and Themed Partnership Boards. In some cases Themed Partnership Board Chairs have taken action to fill voids during this interim period.

Main HSP Board	Community Sector	- Youth Council (2)
Equality REJCC (1)	Voluntary Sector	- HAVCO (3), Peace Alliance (1), Race Joint Consultative Committee -
Well Being Board	Community Sector	- Federation of Residents Association (1)
	Voluntary Sector	- HAVCO (2)
Safer Communities Board	Community Sector	- Haringey Community and Police Consultative Group -
HCPCG (1)	Voluntary Sector	- Peace Alliance (1), HAVCO (1)
Children & Young Peoples Board	Community Sector	- Youth Council (2)
	Voluntary Sector	- HAVCO (2)
Better Places Board	Community Sector	- Federation of Residents Association (2) Friends of Parks (2) Mobility Forum (1)

Enterprise Board

Community Sector - No representation
Voluntary Sector - Selby Trust (1) HAVCO (1)
Collage Arts (1)

Integrated Housing

Community Sector - Haringey Leaseholders'
Association (1) Voluntary Sector - SHADE (1) Hornsey
YMCA (1)
Afrikcare (1)

It is proposed that these places remain as an interim arrangement until new systems are adopted and fully operational. This would ensure consistency, stability and remove the requirement to develop systems of securing further representatives for a 6-9 month period which would be resource intensive. The new proposals will ensure consistency across the whole partnership structure and a higher level of accountability and support for *all* representatives.

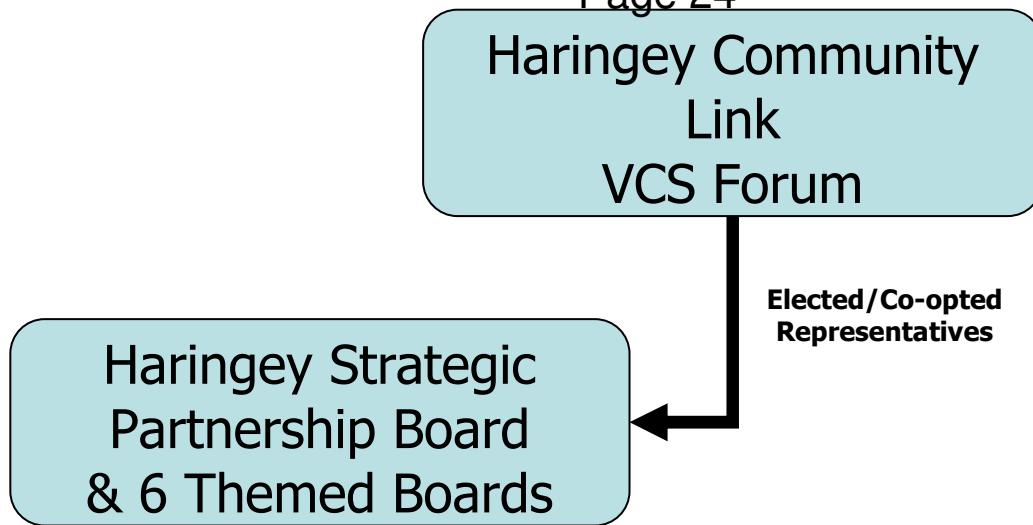
Proposed New Model for Community Engagement

It is proposed that all voluntary and community sector representatives on the Main HSP Board and its Themed Partnership Board structures are elected through a new forum called Haringey Community Link Forum. This would become the 'forum of forums' for the voluntary and community sector.

The introduction of the new system for securing voluntary and community sector representatives would replace *all* existing mechanisms (some of which vary by themed boards), ensuring consistency and accountability. This will mean that existing voluntary and community sector representatives will lose their current places at the end of the interim arrangement period. If they wish to retain their places they will have to stand for election.

The new systems will add value to the partnership and all sectors involved. It is a real opportunity to improve effective representation, as the voluntary and community sector want to build upon the Beacon Status achieved by the London Borough of Haringey for Area Assemblies. It could also offer real value for money if utilised for securing voluntary and community sector representation on other structures outside of the HSP, such as PCT partnership boards, LSC project/partnership boards etc. This is an approach being adopted in several other London boroughs.

Haringey Community Link Forum should have the power to co-opt strategic, voluntary and community organisations with specialist skills or knowledge to the partnership boards, in addition to the elected voluntary and community representatives. The Community Link Forum will monitor the performance of such organisations, who will be expected to work with the Community Link Forum representatives and help build up the Forum.



The development of Haringey Community Link, a voluntary and community sector forum will see benefits for the partnership, the voluntary and community sector and other agencies operating in Haringey. It will ensure a formal gateway is developed to communicate with a wide range of organisations on policy and service issues, through regular structured meetings.

The development of the forum will see community engagement in the partnership moving towards a generic model of representatives being elected or co-opted onto the HSP and Themed Boards. This will mean they are representatives of Haringey Community Link and not specialist areas of interest or geography (such as disability, faith etc). There is a firm belief that this will reinvigorate voluntary and community sector representation, especially on delivery partnerships. With the resources allocated by the HSP to support new engagement systems, this model is achievable.

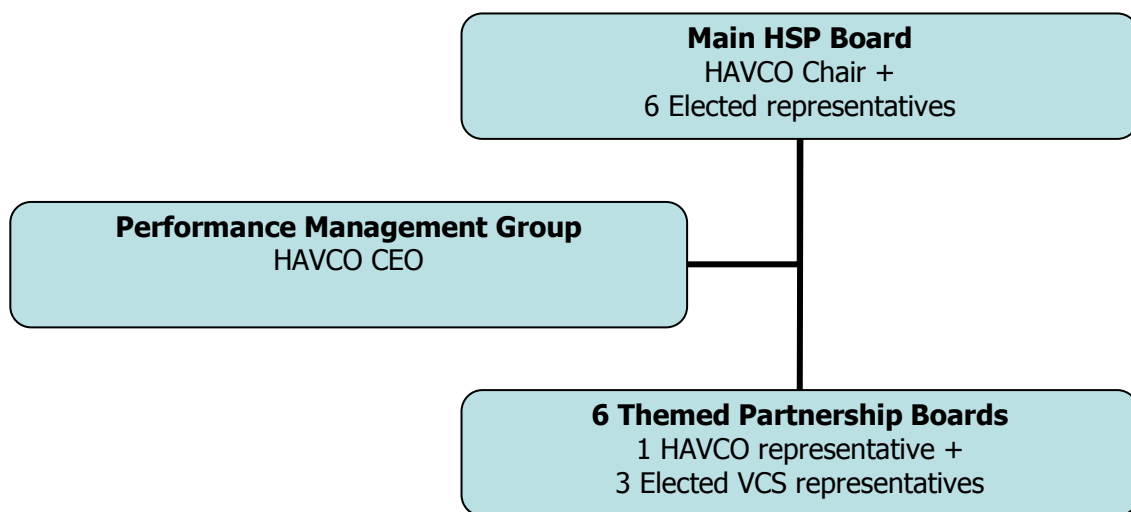
Building on experiences in other boroughs, despite not having specialist forums, people are only nominated to stand in areas of interest/specialism and therefore not having specialist structures does not affect the quality of representatives achieved or the knowledge they bring to the table. Importantly, it does, however, increase their accountability to the whole forum and wider community.

Where there are key policy areas the HSP is focusing on (such as Local Area Agreement, Children's Trusts etc) ad hoc themed forums may be convened to ensure representatives and the wider forum are briefed and informed. A successful example of this was where HAVCO organised a themed forum linked to the Well-Being Partnership in August 2006. This was to address the Local Area Agreement development. Through this forum the VCS were able to directly influence thinking in developing LAA targets and priorities. This approach should also lead to a greater level of understanding for representatives of Haringey Community Link and increase quality of contribution within the partnership as a whole.

Number of Places for Community and Voluntary Sector Representatives

It is proposed to standardise the number of places available for election across the Main Partnership Board and its Themed Partnership Boards, as at present the quality of representatives varies leading to inequality in possible routes to influence.

HAVCO are also proposing to have non elected positions on the Main HSP Board for the Chair, and new place for the CEO of HAVCO on the Performance Management Group and one position on each of the Themed Partnership Boards. These places would be in recognition of the organisation representing the interests of the voluntary and community sector, in the same way the Chamber of Commerce or Small Business Federation secure places onto the partnership. This would mirror arrangements operating across London and nationally.



This new model would see 24 elected places for voluntary and community sector representatives on the Main HSP Board and Themed Partnership Boards and 8 standing places for the HAVCO representatives looking after the interests of the voluntary and community sector.

Support for Elected Representatives

To ensure a full range of quality representatives are achieved through the new systems; support, training and development are going to be integral in the Community Link Model.

There will be three stages of support and training for representatives in Community Link.

(i) Briefing

Once the nominations for positions on the HSP and its Themed Boards have been opened, briefing sessions will be held around the Borough to ensure that

everyone considering standing is fully aware of what will be involved and expectations upon them.

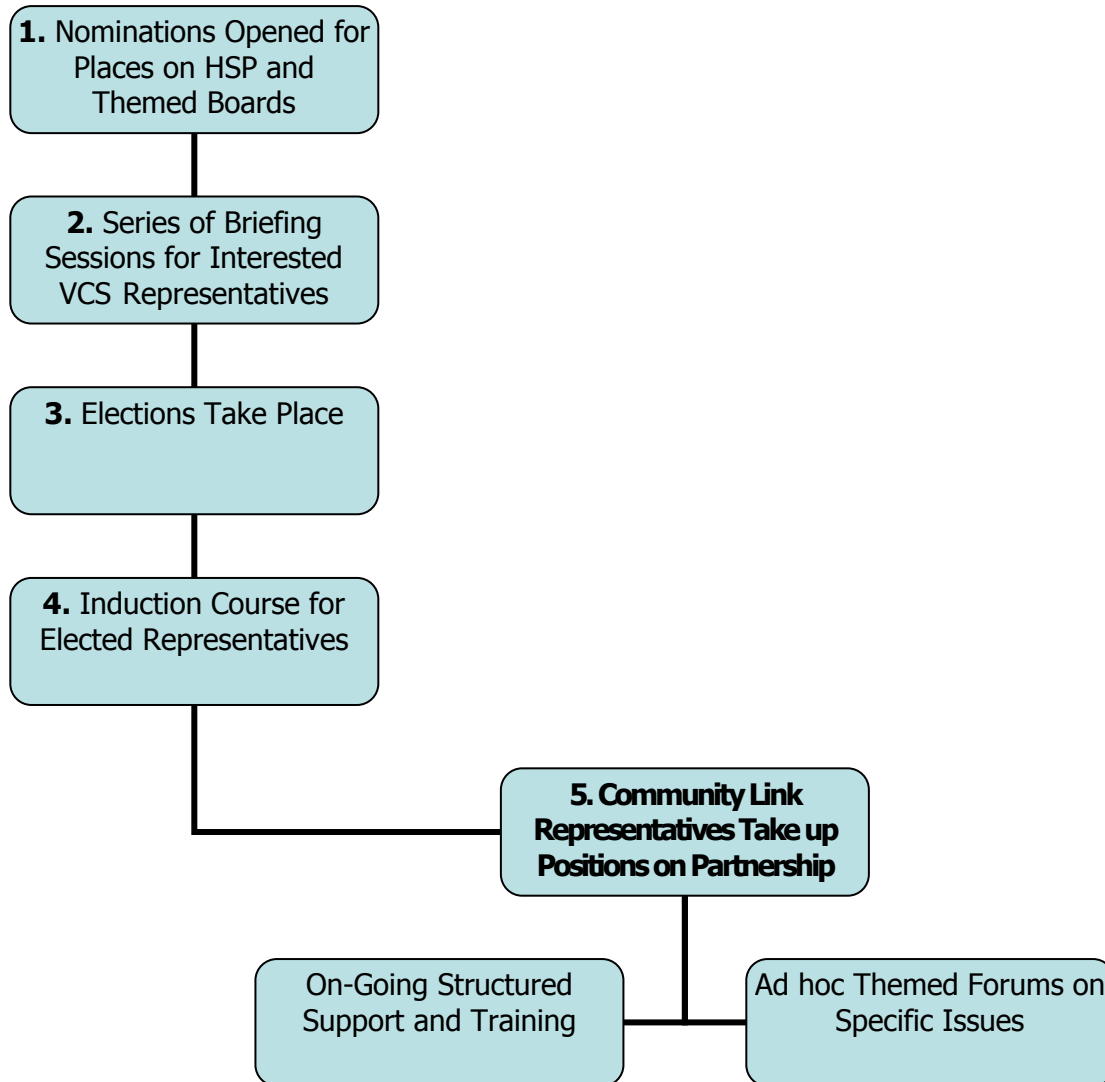
(ii) Induction

Once elected, all representatives will be required to attend a compulsory induction training course before taking up their positions. The aim is to ensure that representatives fully understand the role of the partnership, its legal structures etc and the policy environment in which it is operating. Following the consultation and engagement process it is proposed the induction training programme be 3 days but delivered on a modular basis to allow flexibility and also acknowledge prior learning and experience. The full course outline and modules will be developed as part of the next development phase of the Haringey Community Link Forum.

(iii) On-Going Training and Support

The post holder coordinating Haringey Community Link Forum will provide on-going briefings and policy support to the elected representatives. This will vary in its delivery, depending on the needs of the elected representatives on each partnership structure. It could include pre-meetings, written briefings, email forums, notice boards to exchange views and opinions etc. The role of officer employed to support the representatives will be to ensure they are given customised support to ensure the most effective contribution to the partnership.

Support Process Flow Chart



Web Portal and ICT Support

HAVCO through support of ChangeUp (lead partnership for the delivery of the Haringey Local Infrastructure Development Plan) have developed a web-portal for the voluntary and community sector in Haringey. This also has linkage to sub-regional activities across North London. The web-portal has been branded Community Link.

The aim is to further develop the website to link closely to the work of the community engagement function and bring added value to the forum. The website will offer the elected representatives and the wider VCS the following benefits: -

- Policy briefings
- All minutes and agendas for the HSP and Themed Boards
- A notice board where elected representatives can exchange views and experiences and ask for advice (not open to public)
- Consultation opportunities with the wider sector
- Email bulletins of information arising from the partnership and key priorities for influence

- Notice of meetings and themed forums

As funding has been secured for this through the Home Office, this would offer real added value to the development of new systems within the HSP and support the e-government agenda.

It is recognised that some representatives may, for reasons e.g. of disability, require added support / training to fully access ICT opportunities. The need to effectively resource the web portal to ensure it can meet expectations of functionality is also essential.

Implementation Timetable

There is a commitment to ensure the new proposed systems are explained to existing HSP community and voluntary sector representatives, the wider voluntary and community sector and those of other statutory partners before a final decision on a new model of community engagement is agreed in July 2007.

The timetable for information dissemination through formal structured events and written feedback is as follows: -

Existing community representatives	April/May 2007
Wider voluntary and community sector	May/June/July 2007
Statutory Partners	July 2007
HSP Approval of Proposal	July 19 th 2007
Development Phase Begins	July 20 th 2007
Community Links Membership Launch	January 2008
Elections	February - March 2008
Representatives Take Positions	April 2008

Proposed Community Link Forum Terms of Reference

Community Link Mission

To increase the level, accessibility and quality of services meeting local need and community cohesion through greater engagement and influence.

Community Link Objectives:

- (i) To support community representatives on strategic partnerships
- (ii) To work with stakeholders to identify how the voluntary and community sector can contribute towards delivery of targets within the LAA and Community Strategy
- (iii) To collate views of the voluntary and community sector on strategic issues, ensuring they are fed into the debate through the HSP and other fora
- (iv) To engage frontline organisations so they have enough information and the systems to influence policy
- (v) To support community needs assessment by members of Community Link in order to influence policy
- (vi) To propose solutions where things could be better
- (vii) To support better partnership and collaborative working
- (viii) To support statutory agencies and the partnership in clarifying the role and expectations of the voluntary and community sector in Haringey
- (ix) To support the voluntary and community sector to understand the balance between campaigning role and service delivery
- (x) To build trust, understanding and clarity between elected Councillors and representatives to see how they can co-exist to build a better society

Role of HAVCO in Relation to Haringey Community Link Forum

- a) HAVCO's role is to represent the interests of the voluntary and community sector and to empower and support Community Link to speak for communities
- b) HAVCO would be the lead and accountable body for the service, and therein have ultimate power to revoke the membership of Community Link Members who breach the terms of reference and / or the agreed code of conduct

Community Link Membership

- Membership of Community Link is separate to HAVCO's membership
- Membership is free
- Only constituted voluntary and community organisations in Haringey or organisations based outside of the borough that have a substantial percentage of Haringey residents using their services can be members. In relation to this forum constituted encompasses the following organisations: -
 - Voluntary and community organisations governed by a committee of volunteers with terms of reference and/or
 - Those with governing documents falling into one of the following headings; Constitution, Memorandum and Articles of Association, Trust Deed, Set of Rules (Industrial and Provident Societies), terms of reference (for community forums etc).

- Members are expected to adhere to the Community Link Forum's code of conduct.

Summary

The environment for all agencies is changing dramatically and there are increasing pressures to meet the needs of local communities through closer partnership and collaborative working. The Community Link proposal aims to ensure that Haringey has the best systems for effective representation of the voluntary and community sector. Therefore, it will be responsive and listen to its members and be subject to regular review.



CLF Policy Documents

WHAT IS THE

In April 2002 the local public metropolitan trust etc and and businesses Strategic aim of the HSP is services and address the key issues in the Borough through partnership working.

Haringey's voluntary and community sector are close to local people and we understand the needs of local people well. Therefore important that the views of voluntary and organisations are shared with partners duty in the area of public services.



UNITY SECTOR

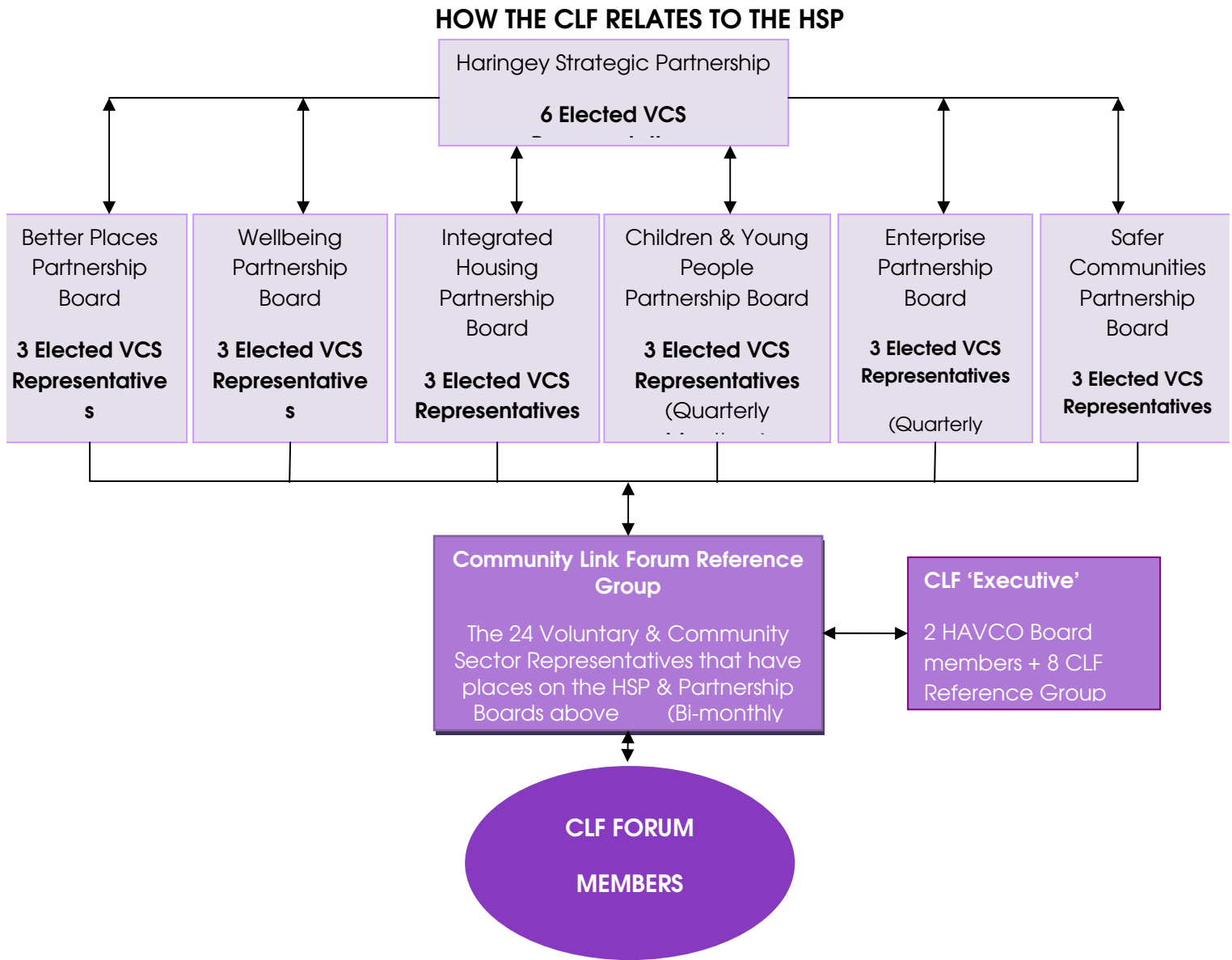
Council joined with agencies such as the police, primary care community groups to create the Haringey Partnership (HSP). The to improve public

it commun who have



The Community Link Forum will hold briefings with representatives from the voluntary and community sector that have places on the HSP and/or its Thematic Partnerships Boards. It will fully support the representatives through training/specialist guidance etc. The CLF will bring representatives together with the wider voluntary and community sector so that they are able to share their views collectively.

The priorities of the new sustainable Community are: ***“People at the Heart of Change”***



Terms of Reference

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- b) HAVCO would be the lead and accountable body for the service, and therein have ultimate power to revoke the membership of Community Link Members who breach the terms of reference and / or the agreed code of conduct

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- Members are expected to adhere to the Community Link Forum's code of conduct.

**CLF representatives Roles and Responsibilities
For CLF representative and the CLF Reference Group**

What is an elected Community Link Forum (CLF) representative?

An elected CLF representative is an individual who is: a) nominated by a CLF member organisation and agrees to stand as a CLF representative; and b) is successfully elected via an open election process in their bid to become a CLF representative. For information on who is eligible to stand from election.

What is a co-opted Community Link Forum (CLF) representative?

A co-opted Community Link Forum representative has been recommended by the CLF (i.e. by the CLF Executive) and approved by the HSP to sit on the HSP Board or by one of the Thematic Partnerships to sit on that Partnership Board because:

- a) a voluntary and community sector place on the HSP or the Thematic Partnership Board is vacant because it was not filled via the CLF election; or
- b) a voluntary and community sector place on the HSP or the Thematic Partnership Board becomes vacant for some reason; or
- c) the CLF, in accordance with its agreed principles on co-option, has identified a particular useful skill or knowledge or an important gap in the membership of the HSP Board, or one of the Thematic Partnerships and believes that the HSP or relevant Thematic Partnership Board would benefit from additional specialist input.

What is the CLF Reference Group and who are its members? The CLF Reference Group is the collective name for all elected, co-opted and HAVCO CLF representatives - all such CLF members are automatically members of the Reference Group. The CLF Reference Group will be brought together collectively a number of times each year. In addition, members of the Reference Group may be asked to meet on the thematic basis.

Overarching Roles & Responsibilities

1. **Promoting the CLF's objectives:** CLF representatives are expected to work together to promote the CLF's objectives.
2. **Acting in accordance with the CLF's agreed policies:** CLF representatives are expected to act in accordance with CLF policies, where these have been agreed by the CLF, and /or the views or the body that they are representing as opposed to representing their personal position.

If CLF policies conflict with the views of the body that they are representing, then the representative and the CLF should seek a resolution and to come to a common agreed position. If a common position cannot be achieved, then the representative should reflect the position of their organisation but also identify that this is not the CLF position.

3. **Working collectively to promote the needs of Haringey's communities:** CLF HSP representatives are expected to work collectively and co-operatively with the CLF, other CLF representatives and the HSP to ensure that the needs and interests of Haringey's voluntary and community sectors, service users and communities are considered by the HSP. This will involve:
 - a) drawing on the collated views of the voluntary and community sector on strategic issues;

b) ensuring that these views are fed into HSP Board, thematic forums and associated debates.

4. **Promoting the CLF's policies:** CLF representatives should familiarise themselves with the policies of the CLF if binding decisions have been taken.

Information will be provided on the CLF website and CLF meetings to assist representatives.

5. **Complying with the CLF code of conduct:** CLF representatives should abide by the code of conduct set out in this annex.
6. **Complying with requirements placed on the HSP members:** CLF representatives will be expected to comply with the requirements placed on HSP representatives that are listed below and any other roles and responsibilities agreed between the HSP and the CLF.
7. **Acting in the interest of the voluntary and community sector:** HSP members must make the interests of the community their main focus and should act in the public interest. Voluntary and community sector representatives are expected ensure that the interests of the voluntary and community sectors are raised.
8. **Issues and concern:** In bringing issues and concerns from their particular sector, HSP members should aim to contribute developing joint solutions with partners.
9. **Decision making when at meetings:** HSP representatives should be authorised to take decisions on behalf of their organisation, including decisions which may change the way in which agencies work together where this is consistent with accountability principles.

Where CLF HSP representatives are unable to make immediate decisions, their recommendations should be made via their organisations appropriate structures. Decisions made following recommendations must be supported by the organisation. (Representatives will be informed of any time frame for decisions to be made following recommendation.)

10. **Serving the community:** HSP representatives have a responsibility to work on behalf the whole community and are not to do anything which they could not justify to the public. HSP representatives must bear in mind the duty to serve the whole community and not just part of it.
11. **Promoting equality:** HSP representatives should promote equality by not discriminating against any person and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation, disability or economic or social status. In addition, HSP representatives should respect and promote human rights and where lawful give due consideration to public sector duties to promote equality of opportunity.

Role requirements

Why have role requirements been identified? The requirements listed below identify key commitments, skill, knowledge and experience required to be an effective CLF representative.

Why is there a strong emphasis on commitment as opposed to experience? A strong emphasis is being placed on commitment, in order not to exclude people unnecessarily. Obviously, people with experience of playing a representative role are welcomed and needed; but it is also important to encourage as wide, and diverse, a range of potential CLF representatives as possible.

Why is some training compulsory? The commitment to attend compulsory CLF training is key to ensuring that all the CLF representatives fully understand their role and are able to fulfil their roles and responsibilities as a CLF representative.

How will these role requirements inform the election process? In producing their election statement, potential CLF representatives are encouraged to make direct reference to their ability to how they meet these role requirements and their commitment to being an effective CLF representative.

1. Knowledge and understanding of Haringey's community and voluntary sectors.
2. A commitment to attend compulsory CLF training and to take up other relevant development and training opportunities associated with being an effective CLF representative.
3. Experience of contributing to community and/or community development strategies.
4. A commitment to developing an understanding of the strategic and policy framework and issues for HSP and the CLF.
5. A commitment to playing an active role within the CLF and the HSP.
6. The ability to represent the CLF in negotiations and /or a willingness to develop relevant negotiation skills.
7. A commitment and willingness to act in accordance with principles in relation to participation in public life and representation (see Annex G).
8. A commitment to attending agreed meetings as relevant (e.g. HSP Board meetings, Thematic Partnership meetings, CLF Executive meetings, CLF Reference Group meetings etc.).

9. A commitment to attending, participating in, and contributing to relevant meetings with voluntary and community groups in the borough.
10. An understanding of equality of opportunity and commitment to complying with, and contributing to the implementation of, the CLF's Equality, Diversity and Human Rights Policy.

Code of conduct for CLF member organisations & CLF representatives

1. Abiding by this Code of Conduct

CLF HSP representatives and members are expected to abide by the requirements set out below in this code of conduct when engaged in activities relating to the CLF. Any complaints will be dealt with in accordance with the complaints procedure identified in the CLF's operational guidelines. If a breach of this code is alleged a CLF member or representative may be suspended pending an investigation. If a serious allegation is upheld action may be taken against the member organisation or representative up to, and including, termination of membership or role as a representative.

2. Understanding & seeking to fulfil the CLF representative's role

As a CLF representative you should to seek to make sure you:

- a) understand your role as a CLF member and/or CLF representative;
- b) seek to fulfil your responsibilities as CLF member and/or CLF representative.

Please note: Prospective and elected CLF HSP representatives will receive development opportunities, support and training from the CLF team to assist you to fulfil your role and will be expected to make reasonable attempts take up these opportunities.

3. The Nolan principles and principles of representation

CLF HSP representatives are expected to act in accordance with the **Nolan principles** which set out standards for those holding public office and overlapping principles in relation to effective representation. CLF representatives, and where appropriate, CLF members are expected to act in accordance with the following:

-
- **Selflessness:** The CLF representatives should act solely in terms of the public interest; not to gain financial or other benefit of themselves, their family or their friends.
-
- **Integrity:** The CLF representatives should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.
-
- **Objectivity:** In carrying out public business, including making public appointments, awarding contracts, or recommending individual's rewards and benefits, CLF representatives
-

	should make choices on merit.
▪ Accountability:	The CLF will clearly define its arrangements & responsibilities in respect of its actions and decision-making.
▪ Openness:	CLF representatives should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands. They should also be as open as possible in their dealings and relationships. However, due consideration should also be given to any confidentiality requirements.
▪ Honesty:	CLF representatives have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest
▪ Leadership:	CLF representatives will aim to think and act strategically.
▪ Equality:	Equality, diversity and inclusiveness should be placed at the core of what CLF representatives do.
▪ Clarity of purpose:	There should be clarity about the CLF's objectives which are based on a strong evidence base.
▪ Sustainability:	CLF representatives should seek to work collectively, and where possible, with a collective voice.
▪ Clarity of values:	The CLF, and its representatives, will seek to identify and build on the values of the local voluntary and community sector.

CLF HSP representatives should note that the Haringey COMPACT also takes on board these most of these principles within the agreement.

Please note: To assist representatives, mandatory training will be provided and there will be opportunities to explore and discuss the practical implementation of these principles:

4. Resolving problems

If CLF members and/or CLF representatives experience difficulty in fulfilling their roles or responsibilities or have concerns, these difficulties should be explored with the CLF Team and/or the CLF Reference Group to seek resolution.

5. Attending meetings

CLF HSP representatives should plan to attend at least two thirds of the meetings each year at which they act as a representative and/or make suitable alternative arrangements if this is not possible.

6. Conflict of interest

Representatives should not intentionally place themselves in a position of conflict of interest. If a conflict of interest arises, they should make this known to the CLF (e.g. Reference Group) and the CLF Team and seek a resolution. In acting as an HSP representative, a CLF representative must also abide by the HSP's requirements on conflict of interest.

7. Equality and respect

Representatives and member organisations should expect to be treated with respect and in accordance with equality principles. Representatives and CLF members should treat others (e.g. CLF colleagues, council officers, HSP colleagues) with respect and accordance with equality principles at CLF and HSP meetings, in correspondence and communications. CLF members and representatives are expected to comply with the CLF's, "Equality, Diversity and Human Rights Policy".

8. Dealing with conflict

If disagreements or conflicts arise that are not resolved through normal day-to-day interactions; a CLF HSP representative should raise the matter with the CLF Team, the HSP (or relevant Thematic Board) and/or the CLF Reference Group as appropriate.

A CLF member should raise the matter with the CLF Team or the CLF Reference Group as appropriate.

If necessary, mediation should be sought to resolve profound disputes or conflicts. CLF HSP representatives and member organisations should refrain from public attacks on the CLF and each other.

9. Reporting back

CLF HSP representatives will be expected to report back verbally on their representative activities and to answer questions from other CLF members. Where applicable, the CLF Team may require the CLF HSP representative to complete a HSP/Thematic Board feedback form or similar pro-forma.

10. Financial matters

No CLF representative or CLF member organisation may commit HAVCO or the CLF to expenditure. Any expenditure related decisions must be considered in accordance with HAVCO's financial policies and procedures including procedures governing the CLF and CLF representatives.

11. Decision-making

CLF HSP representatives and CLF member organisations may promote or disagree with existing CLF policy decisions. No CLF representative, or CLF member organisation, may unilaterally commit the CLF or HAVCO to a new policy position or decision.

12. Bringing the CLF or HAVCO into disrepute

CLF HSP representatives and CLF member organisations, when engaged in any activity related to the CLF, should refrain from any action that brings, or is likely to bring, the CLF or HAVCO into disrepute. If alleged, behaviour, and/or allegations, that could bring a CLF representative, a CLF member organisation, the CLF or HAVCO into disrepute, could in the first instance lead to a suspension from CLF activities. Such conduct would have to have been relevant or related to the CLF, and it would then need to be investigated and established, based on the principles and processes of natural justice and subject to appeal. Such actions could include, but are not limited to:

- a) breaches of this Code of Conduct;
- b) violent or abusive behaviour;
- c) allegations of serious criminal offences or breaches;
- d) formal investigations into alleged serious civil or administrative breaches;
- e) allegations of serious or gross misconduct.

Equality, Diversity and Human Rights policy

Introduction

Haringey Community Link Forum (CLF) is a network of voluntary and community organisations that conduct the majority of their activities or provide the majority of their services to people who live and work in the London Borough of Haringey. The CLF facilitates and promotes voluntary and community sector involvement in the Haringey Strategic Partnership Board and its subcommittees (its thematic partnerships). The CLF recognises the importance of community cohesion, diversity, equality, human rights and social inclusion.

Statement of intent

The CLF values diversity and believes that all people have an equal right to participate in, and benefit fully, from all opportunities; this includes employment rights, rights to access services and resources, and rights to participate in social and public life. We will actively work towards reducing unfair discrimination in society, the elimination of discriminatory practices within organisations and achievement of diversity, equality and human rights' objectives and agendas.

We will not discriminate and we will work with member organisations, CLF representatives, the HSP and others, to eliminate discrimination, on the grounds of age, caste, colour, disability, ethnic origin, gender, gender identity, health or HIV status, immigration status, language (including the language of deaf people), marital status, nationality or national origins, non-relevant or unrelated criminal conviction, race, religion or belief, responsibility for dependants, sexual orientation or social or economic status, trade union activity, transgender status or other conditions or requirements and cannot be shown to be justifiable.

Working together to promote equality and human rights

Discriminatory practices, inequality and a lack of the practical application of human rights principles may seriously undermine the life opportunities of Haringey residents and service users; and may also be entrenched in community, voluntary, private, public or statutory organisations. The CLF recognises that public sector duties to promote equality - currently covering disability, gender and racial equality - and duties to promote human rights are designed to tackle institutional discrimination and human rights failures.

The CLF welcomes the fact that the public sector equality and human rights duties apply directly to public sector partners, and in particular to, all statutory members of the Haringey Strategic Partnership. We also welcome the fact that the key public sector equality duties also apply to directly or indirectly to voluntary organisations that exercise public functions. We will work actively to encourage CLF and other community and voluntary organisations to understand, and address, diversity, equality and human rights principles and associated legal requirements. We will work actively with the HSP to develop positive, practical, proactive and supportive approaches to deal with challenges, and realise benefits, associated with diversity, equality and human rights.

CLF working in partnership

CLF will work in partnership with others organisations, including the HSP to:

- **Promote a shared vision:** about how to combat all forms of discrimination, harassment and victimisation and promote good community relations, equality and human rights.
- **Promote understanding:** of relevant equality and human rights enactments and practical strategies for benefiting Haringey's communities.
- **Encourage diversity in the membership of the CLF.**

- **Ensure involvement and listen:** We aim to ensure that all parts of the community feel that they have a voice and can be involved in CLF decision-making.
- **Support community engagement and empowerment:** We aim to encourage Haringey's diverse and rapidly changing local communities, including traditionally excluded groups, to participate in the CLF and HSP.
- **Encourage and facilitate involvement in the CLF:** We aim to enable all members groups, sectors and communities to participate in consultation and decision-making within the CLF.
- **Identify and remove unfair barriers to participation in the CLF.**
- **Conduct meetings on the basis of respect and commitment to listening:** We will respect the contribution of all parties and make space to encourage genuine involvement, participation and empowerment.
- **Promote understanding and co-operation between different communities and groups within communities:** We will seek to develop opportunities to learn about each other's cultures and experiences.
- **Promote policy and strategic developments:** We will aim to ensure that CLF members have equal opportunities policies in place, and assist and encourage members to develop strategies to tackle discrimination and promote community cohesion and human rights.

Key equality, civil and human rights related legal provisions

- **Civil rights** - including the rights of carers, civil partners, gender recognition rights and rights in relation to data protection.
- **Equality related employment rights** - including adoption, maternity, paternity and parental leave; pregnancy rights; rights for part time and fixed term workers; and rights in relation to holidays, minimum wage and the number of hours of work.
- **Equality strands** - including age, disability (including HIV and health status), gender (including marital status & transgender people), racial grounds, religion or belief and sexual orientation.
- **Areas** - education, employment, housing, public office, the provision of facilities, goods and services, training and a wide range of other areas.
- **Public sector equality duties** - including duties to eliminate unlawful discrimination in exercising public functions in relation to most equality strands and duties to promote disability, gender and racial equality.
- **Human rights** - including the right to life; prohibition of torture; prohibition of slavery & forced labour; right to liberty & security; right to a fair trial; right to no punishment without law; right to respect for private & family life; freedom of thought, conscience and religion; freedom of expression; freedom of assembly and association; the right to marry; prohibition of discrimination; prohibition of abuse of rights; right to protection of property; right to education; and the right to free elections.

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Community Link Forum

LAA Workshop Feedback Report

January - February 2008



Report Prepared By: CLF Team (HAVCO)

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1.0 Introduction

During Round Three of Local Area Agreement development in the borough, local voluntary and community organisations that have an interest in health, social care and wellbeing issues were able to engage with statutory partners regarding the development and selection of priority indicators and targets in this area via a half-day workshop which was jointly facilitated by Haringey's Association of Voluntary and Community Organisations (HAVCO) and the Council.

Through the half-day workshop Haringey's voluntary and community organisations were able to influence the LAA process by ensuring that mental health, which had 'fallen off' the LAA priority list, was put back onto Haringey's LAA agenda. It was also recognised that the LAA process needed to be widened for the voluntary and community sector to engage effectively regarding the other policy areas.

It was anticipated that this gap would be addressed during the current LAA refresh, however, there has been little involvement from the *wider* voluntary and community organisations. This concern has been raised by voluntary and community sector representatives at Haringey's Strategic Partnership in November 2007.

In July 2007 the HSP endorsed the development of a new community engagement mechanism for the borough called the Community Link Forum (CLF). The accountable body for the Forum is HAVCO, the Council for Voluntary Service in Haringey. The Launch for the CLF took place in January 2008, and in recognition of widening the LAA process for voluntary and community sector input and engagement, workshops were held as part of Launch. The workshops enabled voluntary and community organisations to discuss the current LAA indicators. Due to demand by participants the workshops were facilitated a second time during February with the London Voluntary Service Council (LVSC). The feedback following the workshops is contained in this report.

It was agreed with the HSP's executive - the Performance Management Group (PMG) - that this report would be available at the Thematic Partnership Workshops facilitated during March 2008. To enable members of the Thematic Partnership Boards to have an understanding of the issues that voluntary and community organisations considered key, to address critical concerns for the area and local people.

2.0 Methodology

Haringey's voluntary and community sector is a 'broad church,' with a range of expertise and competencies; some groups having detailed knowledge about LAA with others having little or no detailed knowledge of the agreement. Therefore the LAA was introduced in relation to the six priorities outlined in Haringey's Sustainable Community Strategy 2007-2016, which sets down the vision and aspirations for the borough. Discussions were encouraged around what participants felt were important to them and residents under each of the priority headings.

Workshop 1

1. Healthier People with a better quality of life
2. Be safer for all

Workshop 2

3. People at the Heart of Change
4. An environmentally Sustainable Future

Workshop 3

5. Economic Vitality & Prosperity Shared by all
6. People and customer focused

The workshop facilitators introduced the key issues under each priority, outlining the priorities objectives and aims. Participants were invited to consider the following:

1. main/overarching priority for each heading
2. detail a list of key priorities for each heading
3. consider the type of services that could be introduced or that already exist to address the priorities
4. general conclusions

Some of workshops had more than one main priority and some of them did not reach final conclusions. However in general there were key themes and concerns related to the Local Area Agreement that came out of the workshops. These are outlined below.

3.0 Outcomes and Recommendations of VCS LAA Workshops:

a. LAA development and planning

- Participants raised concerns that they rarely have access to results of consultations; therefore they are unable to evaluate the effectiveness of VCS' engagement in consultation processes/consider what difference and influence their views had on statutory-led initiatives
- Voluntary and Community organisations want to be an effective voice and *know* that their voices have been listened to and heard
- Empowering VCS is critical in relation to policy/service initiatives that are cross-cutting and overarching e.g. very few participants knew the purpose of the LAA
- Early engagement of the VCS is necessary regarding service development. The first step is a clear action plan to engage the VCS in commissioning processes.
- Concerns rose regarding lack of information regarding transitional arrangements for existing services delivered via LAA by voluntary and community organisations under Neighbourhood Renewal Funding. Participants were keen to learn whether this had been considered during current LAA refresh.
- Participants proposed that Council officers undertake risk assessment, as proposed Council cuts contradict the outcomes of some of the LAA targets.
- Failure of working in a joined up way, e.g. LAA development should be implemented utilising Compact working to:

- Scrutinise and challenge processes – where necessary
- Compact assess processes
- Avoid marginalisation of third sector (i.e. around consultations, contract relationships)
- Recognise Compact as the overarching document for doing business (between and across sectors)

b. VCS LAA Priorities:

- NI 7 - Environment for a thriving third sector
- NI 6 - Participation in Regular Volunteering
- NI 140- Fair Treatment by local services
- NI 4- % of People who feel that they can influence decisions in their locality.

c. General Concerns:

- Many comments were made regarding widening the process at an early stage to gauge the views of others including VCS (these are outlined in 'a.' above)
- Concerns raised that mental health, as a key issue within the borough may not be adequately addressed with the current priorities selected.
- Lack of clear service to address support needed for young people with learning difficulties. NI 54 – *Services for disabled children*, is a survey for users in respect of evaluating service quality etc. Service Providers in this field are concerned that a survey will not address some of the key concerns for these users and their families.
- Lack of understanding of the sector – research required to provide quantitative information of true value that the sector brings to the borough – e.g. faith sector work in respect of community cohesion, employment, providing skills via volunteering, specialist knowledge in environmental issues, etc

4.0 Workshop Outcomes

“Healthier People with a Better Quality of Life”

Main Priority:

This is a cross-cutting priority therefore importance of exerting influence over LAA indicators is critical, however, wider VCS participation is about playing ‘catch up’ in respect of the LAA process

Key Issues:

- Reducing social isolation – more opportunities should be available to achieve this
- Performance indicators should be defined by people at a local level
- Making sure local people are consulted about impact of changes
- Haringey’s residents should be free from disease
- Good support available for people to manage long-term illness
- Better housing
- Reducing stress
- Accessible support services – local
- Valuing individuals/community
- Community cohesion
- Tackling discrimination – equal + fair services
- Health impact assessing for policies and activities
- Non means-tested provision
- Proactive instead of reactive services
- Removing barriers to access of health and well-being provision
- Responsive services – need based [User involvement]
- Prevention + self care support
- Mapping community need + anti-poverty strategy and implementation - plan funding independent advice services.

Self Help/ Self Worth:

- Recognition of positive contribution (e.g. careers)
- Empowerment/advocacy/ knowledge + skills
- Invest in education/awareness raising

Mental Health

- Happiness – good mental health
- Increase social networks/promote opportunity
- Awareness + preventative support;
 - Collaborative services
 - Links between support provision
 - Continuity of good services
- Maintaining local/effective service provision

"Be Safer for all"

Main Priority:

• Reduce the incidence and fear of crime • Address anti-social behaviour • Create safe and secure homes, tackling domestic violence • Safer roads • A positive future for our children and young people

Key Priorities:

- Apart from agreement that our streets need traffic calming, the discussion focused almost exclusively on concerns about serious anti-social behaviour, and particularly discouraging young people's involvement in it
- Fear of crime is a serious concern and could be reduced (i.e. be proportional) if people had accurate statistics... the media scaremongers too much
- Raise awareness of positive initiatives, alternatives and opportunities for people, especially youth, to pursue rather than crime - e.g. employment, youth facilities, creative things, education
- Need positive images of youth, rather than demonising them. Value and recognition of their achievements, e.g. via youth volunteering programme and training: positive contributions / positive opportunities for youth
- Need to engage with young people, and to listen to their views and their 'voice' - need effective practical action targeting those involved in gun and knife crime... and to prevent negative re-enforcement of such activity (e.g. glorification)
- Parents and carers of those involved in serious crimes (whether perpetrators or victims) need systematic support
- The best way to 'crowd out crime' is to ensure strong local communities with a good, positive atmosphere and people talking to each other and supporting each other
- visible crime prevention;
 - more police
 - more street wardens
- community structures;
 - neighbourhood support/responsibility - pride in our communities
- cross boundaries/multi/agency involvement
- inter-generational support/education, e.g. Inter-agency training on safeguarding adults across all VCs organisations and highlighting reporting mechanisms and available information/advice/advocacy agencies
- reducing knife/gun crime
- zero tolerance for discrimination and hate crime
- alcohol/drug dependency support

"People at the Heart of Change"

Main Priority

- *Opportunity to influence* • *Empowering VCS* • *Meaningful engagement* • *Adhering to consultation policies* • *Making sure local people are consulted about impact of changes* • *Adequate resource to fulfil community needs*

Key Priorities

- Involve users and members (access wider community)
- Use VCS as a greater means of collecting data/knowledge
- Cost to enable this to happen – pay for engaging in consultation
- Social capital:
 - ✓ involve wider sector
 - ✓ incentives VCS to link
- Impact on homelessness:
 - ✓ strategy
 - ✓ process
- Impact assessment:
 - ✓ to be conducted wider than meeting targets/money
 - ✓ what does it mean for communities/dynamics/meeting needs/negative effects?
- Strong processes/involvement
- Increasing accessibility, accountability
- Feedback – honest in processes
- Joining up agendas
- Treatment of VCS is inconsistent
- Honouring commitment to borough
- Contradictory targets (e.g. council proposed cuts will affect LAA priorities)
- Valuing borough – consistent plus continuous improvement
- Valuing VCS – independence/campaigning
- How do we prove how good we are? – more than a paper exercise overly bureaucratic
- Consider needs of BME communities
- Genuine community cohesion
- Community perception (understanding between partners)
- Relationship with health practitioners
- Services access
- What are the priorities within the communities?
- Too many changing agendas
- Health and safety
- Quality of provision

"An Environmentally Sustainable Future"

Main Priorities

- *Tackle climate change*
- *Manage our environmental resources more effectively*
- *Create sustainable and energy efficient homes and buildings*
- *Increase recycling and reduce waste*
- *Promote sustainable transport*
- *Encourage our future citizens to be our first 'green generation'*
- *Protect the natural environment Haringey*

Key Priorities:

- Need for a comprehensive and well-financed insulation programme for all homes, not just new ones
- Housing v. maintaining green space - will be a issue for Haringey
- Need to develop alternative energy sources, e.g. solar panels on all buildings
- A 'green' lifestyle is part of a positive approach e.g. to diet (healthy eating) and fitness (cycling and walking rather than car use)
- Recycling should be made easy to understand and do, be as comprehensive as possible, and be the same throughout all neighbourhoods in Haringey
- Waste reduction and recycling should apply equally to businesses as they have a huge impact
- Necessary lifestyle changes need to be viewed positively and backed by effective incentives. Such incentives should be accessible, rather than means tested or hard to apply for.
- All reports by Council and HSP boards should include a brief 'environmental impact assessment' in the same way that they include an 'equalities assessment'.
- Community access – all aspects i.e. young people
- Influence over facilities and maintaining community space
- Economics over environment
- There's a need to continually raise public awareness on these issues

“Economic Vitality & Prosperity Shared by All”

Main Priority

Involvement of VCS and people at all levels strategically plus right through the process at all stages of the [development/ decision-making] systems.

Key Issues:

- Tackling ‘worklessness’ effectively means working from the bottom - up
- Local Business to get involved in this debate and workless to be involved
- Promotion of volunteering
- Training payments for unemployed
- Safety net (cost effect) transition from unemployment to jobs
- training – information workshop for unemployed
- Need to be qualified from the early stages.
- More young leaders and involvement of all ages groups (as opposed to middle-aged/ near middle-aged leaders)
- Ward level involvement from communities
- Homelessness impacts upon communities being prosperous – e.g. inadequate consultation with VCS regarding LBH Housing Strategy
- Community cohesion
- Need organised debate with all stakeholders leading to consensus on economic sustainability
- Audit of local people’s views on this issue to be conducted across the borough
- Education and opportunity ;
 - Day release for training workshop
 - Hands on training
 - Open up apprenticeship and target what people really need
 - Improve employment opportunities

"People and Customer Focused"

Main Priority

- *High quality, needs based and customer focused services that offer value for money*
- *Increased resident satisfaction with services and the area they live in*
- *Greater opportunity for civic engagement and participation*
- *Transparent and accountable local leadership*
- *Drawing on the strength of the voluntary and community sector*
- *Make our children and young people active citizens*

Key Priorities:

- Need more funding for a wide range of local services
local services and amenities need to be accessible for everyone to use without barriers, e.g. affordable, no 'means testing' or bureaucracy, well advertised, and a system of community transport for those needing mobility support
- Need constant and sustainable youth provision e.g... facilities in local communities, mentoring programs etc
- Improve services for the elderly and those with disabilities
- Support for parents and carers (e.g. those caring for housebound relatives etc)
Recognise and support the huge numbers of volunteers and volunteering, formal and informal, that goes on throughout Haringey
- Communication – active + two way of communication e.g. Delivery plan – local people on scrutiny panels
- Accountabilities of service provides/transparency two-way feedback evidence and monitoring
- Client specific complaint officer to process complaints (Compact mediation for VCS service providers)
- Language support necessary for services

Some overall conclusions from the workshop:

- The CLF mission to 'increase the level, accessibility and quality of services, with greater community engagement and influence' was felt to be a good summary of the issues at hand
- Key overarching themes from the contributions were: we must have adequate resources to fulfil community needs, work towards strong communities, support engagement of young people
- There's a great deal of connection and overlap between all the issues discussed

5.0 Acknowledgements

HAVCO and the Community Link Forum team would like to thank the following:

Workshop Facilitators:

- Robert Edmonds - VCS Wellbeing Theme Group Chair
- Dave Morris - Haringey Federation of Residents Association
- Faiza Rivzi - BME Carers
- Stephen Wish - Polar Bear Community Ltd

Co-Facilitators:

- Vincent Okieimen - HAVCO
- Naeem Sheikh - HAVCO

Scribes:

- Rachel Nussey - HAVCO
- Pisey Pech - HAVCO
- Stephanie Rowland - Haringey Council, Corporate Voluntary Sector Team

We would also like to thank Gethyn Williams, Policy and Networks Manager, London Voluntary Service Council (LVSC) who delivered the key note speech at the second LAA workshop event, Dhara Vyas, Policy Officer at the National Council of Voluntary Organisations and Paul Head, Principal of the College of North East London/HSP Vice Chair who delivered presentations at the CLF Launch. Leander Neckles, of Necko Consultancy, who has provided invaluable support regarding policy and project development to the CLF Reference Group (the main steering group of existing voluntary and community sector representatives that have places at the strategic table) and the CLF team.

Last, but not least, we would like to thank all of Haringey's voluntary and community organisations that participated in these events, your efforts, energy, dedication and input are appreciated and respected.



Meeting: Children and Young People's Strategic Partnership

Date: 1 July 2008

Report Title: Performance Monitoring: Annual Performance Assessment (APA) , Changing Lives and Performance Monitoring

Report of: Sharon Shoesmith, Director The Children & Young People's Service

Summary

The following report updates the CYPSP on progress on the APA self assessment, the Local Area Agreement and some key indicators.

Recommendations

That the CYPSP notes the report and performance indicators.

Financial/Legal Comments

The Chief Financial Officer was consulted in the preparation of this report and comments that there are no specific financial regulations arising from the recommendations of this report.

The Head of Legal Services has been consulted on the content of this report and has no specific comment. The statutory framework surrounding the Annual Performance Assessment is set out in the report.

For more information contact:

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Changing Lives and the Annual Performance Assessment (APA)

Under the Education and Inspection Act 2006 Ofsted is required to undertake an annual review of the children's services in each local authority and award a performance rating. Ofsted carries out this duty through the APA.

Following evaluation of the APA 2007 Ofsted introduced some changes to the APA process. Councils can now either complete Ofsted's APA self assessment format or submit their annual review of their children and young people's plan.

The CYPSP will recall that a report on the APA process was presented at the last meeting. Since then partners have been working on the evaluation and analysis of the 20 priorities in Changing Lives. Work is continuing on this evaluation which will be submitted as the APA self assessment on 26 June.

A programme for 2008/09 is also being drawn up. This will include the new aims for each of the existing 20 priorities. The development of these aims is based on the outcomes from the evaluation of Changing Lives.

As the closing date for the APA self assessment is after the date for circulation of CYPSP papers it is not possible to include the finished documents with this report. Copies will be brought to the CYPSP meeting.

Following the submission of the self assessment Ofsted will consider whether they wish to make an on-site visit or not. The final letter and grades will be published in December.

Local Area Agreement (LAA)

Haringey's proposed LAA was submitted for Government approval at the end of May.

At the last meeting the CYPSP was informed about the development of the new performance management arrangements for the LAA. This will involve quarterly reports to the CYPSP and other theme boards. These will replace the key indicator set that the CYPSP has been receiving at each meeting over the last year. As the first quarter only ends on the 30 June the report is not available today but will be presented to the CYPSP in September.

For today's meeting a set of indicators taken from the directorate dashboard for April and May have been included in the appendix so that the CYPSP can see current targets, and in some instances progress, on a selection of indicators significant for children and young people. For easy reference indicators which are among the Haringey Strategic Partnership's LAA 35 improvement targets are coded blue, LAA local indicators are coded pink and DCSF mandatory indicators are green. The traffic lights, where available, refer to the situation in May. The CYPSP will note that none are at red.

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Directorate Dashboard: C&YPS
Monthly Update of Performance: May 2008

Ref:	Description	2007/08	Target	April	May	YTD	Traffic light
NI 117	16 to 18 year olds who are not in education, training or employment (NEET) (COUNCIL TOP 35)	10.4%	11% 10.4% 2009 stretch target	not yet avail	9.2%	9.2%	<input type="checkbox"/> N/A
NI 60	Core assessments for children's social care that were carried out within 35 working days of their commencement (COUNCIL TOP 35)	84%	86%	88.1%	89.7%	88.8%	<input type="checkbox"/> Green
LAA Local	Number of schools achieving healthy schools status (LAA Local) cumulative indicator - Target is for December 08	68.0%	75.0%	68%	68%	68%	<input type="checkbox"/> Amber
NI 59	Initial assessments for children's social care carried out within 7 working days of referral	88%	88%	87.3%	86.5%	86.9%	<input type="checkbox"/> Amber
Local	Children subject to a Child Protection Plan	232	215	247	245	245	N/A
NI 67	Child protection cases which were reviewed within required timescales	100%	100%	100%	100%	100%	<input type="checkbox"/> Green
Local	Children in Care	427	427	428	426	426	<input type="checkbox"/> Green
NI 66	Looked after children cases which were reviewed within required timescales	97%	97%	97%	98.8%	98.8%	<input type="checkbox"/> Green
NI 62	Stability of placements of looked after	14.8%	12%	13.8%	13.4%	13.4%	<input type="checkbox"/> Green

Ref:	Description	2007/08	Target	April	May	YTD	Traffic light
	children: number of moves						
Local	Adoptions/special guardianship orders (cumulative - actual number in brackets)	8.8% (28)	28	3	1	4	<input type="checkbox"/> Amber
NI 103	Special Educational Needs – statements issued within 26 weeks	New indicator	82.0%				<input type="checkbox"/> N/A
NI 148	Care leavers in employment, education or training (cumulative - May 7/9 young people turning 19 were in ETE)	68%	75%	63%	77.8%	70.6%	<input type="checkbox"/> Green
NI 112	Under 18 conception rate (COUNCIL TOP 35)	63.7% (prov 2006)	59.0%	quarterly	quarterly		<input type="checkbox"/> N/A
NI 113	Prevalence of Chlamydia in under 25 year olds (COUNCIL TOP 35)	3.3% (3rd quarter 07/08)	15.0%	quarterly	quarterly		<input type="checkbox"/> N/A
NI 53	Prevalence of breastfeeding at 6-8 weeks from birth (LAA Local)		1)50% 2)85%	quarterly	quarterly		<input type="checkbox"/> N/A
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy (STAT 16)	41.2%	46.1%	annual	annual		<input type="checkbox"/> N/A
NI 73	Achievement at level 4 or above in both English and Maths at Key Stage 2 (STAT 16)	67.0%	70%	annual	annual		<input type="checkbox"/> N/A

Ref:	Description	2007/08	Target	April	May	YTD	Traffic light
NI 74	Achievement at level 5 or above in both English and Maths at Key Stage 3 (Threshold) (STAT 16)	58.0%	61%	annual	annual		<input type="checkbox"/> N/A
NI 75	Achievement of 5 or more A*-C grades at GCSE or equivalent including English and Maths (Threshold) (STAT 16)	37.4%	44%	annual	annual		<input type="checkbox"/> N/A
NI 83	Achievement at level 5 or above in Science at Key Stage 3 (STAT 16)	61.0%	65%	annual	annual		<input type="checkbox"/> N/A
NI 87	Secondary school persistent absence rate (STAT 16)	7.2%	7.0%	annual	annual		<input type="checkbox"/> N/A
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest (STAT 16)	38.9%	34.5%	annual	annual		<input type="checkbox"/> N/A
NI 93	Progression by 2 levels in English between Key Stage 1 and Key Stage 2 (STAT 16)	84.8%	85.5%	annual	annual		<input type="checkbox"/> N/A
NI 94	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2 (STAT 16)	75.4%	78.0%	annual	annual		<input type="checkbox"/> N/A
NI 95	Progression by 2 levels in English between Key Stage 2 and Key Stage 3 (STAT 16)	35.6%	38%	annual	annual		<input type="checkbox"/> N/A
NI 96	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3 (STAT 16)	54.7%	57%	annual	annual		<input type="checkbox"/> N/A

Ref:	Description	2007/08	Target	April	May	YTD	Traffic light
NI 97	Progression by 2 levels in English between Key Stage 3 and Key Stage 4 (STAT 16)	55.5%	59.5%	annual	annual		<input type="checkbox"/> N/A
NI 98	Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4 (STAT 16)	36.4%	38.5%	annual	annual		<input type="checkbox"/> N/A
NI 99	Children in care reaching level 4 in English at Key Stage 2 (STAT 16)	52.0%	62%	annual	annual		<input type="checkbox"/> N/A
NI 100	Children in care reaching level 4 in Maths at Key Stage 2 (STAT 16)	43.0%	62%	annual	annual		<input type="checkbox"/> N/A
NI 101	Children in care achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and Maths) (STAT 16)	12.5%	11%	annual	annual		<input type="checkbox"/> N/A
NI 51	Effectiveness of child and adolescent mental health (CAMHs) services (COUNCIL TOP 35)		13	annual	annual		<input type="checkbox"/> N/A
NI 56	Obesity among primary school age children in Year 6 (COUNCIL TOP 35)	23.8%	24%	annual (Sept)	annual (Sept)		<input type="checkbox"/> N/A
NI 79	Achievement of a Level 2 qualification by the age of 19 (COUNCIL TOP 35)	66.0%	68.0%	annual	annual		<input type="checkbox"/> N/A
NI 116	Proportion of children in poverty (COUNCIL TOP 35)	New indicator - monitored annually	34.5%	annual	annual		<input type="checkbox"/> N/A
NI 111	First time entrants to the Youth Justice System aged 10-17 (COUNCIL TOP 35)	baseline 2006-450 2007-373	targets not yet agreed				<input type="checkbox"/> N/A

Ref:	Description	2007/08	Target	April	May	YTD	Traffic light
NI 126	Early Access for women to maternity services. (COUNCIL TOP 35)	n/a	50.0%	annual	annual		<input type="checkbox"/> N/A
NI 198	Children travelling to school - mode of transport usually used (LAA Local)	Prim 20.8% Sec 4.85%	Prim 19.5% Sec 4.8%	annual	annual		<input type="checkbox"/> N/A
LAA Local	Increase in % of children immunised by 2nd birthday (MMR) (LAA Local)	82% 06/07 55% (07/08) (low confidence in figures due to CHSS issues)	80.0%	annual	annual		<input type="checkbox"/> N/A

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